

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
University of Granada Vice-Rector's Office for International Relations and Development Cooperation	E GRANADA01	Complejo Admvo. Triunfo, Cuesta del Hospicio, s/n E- 18071 Granada Tel.: +34 958 241 990; Fax.: +34 958 243 009; vrinternacional@ugr.es	www.ugr.es http://internacional.ugr.es/
Vice-Dean's Office for Students, University Extension and Mobility FACULTY OF EDUCATION AND HUMANITIES OF MELILLA		María A. López-Vallejo Santander, 1 52071 Melilla Tel.: +34952698722 +34605050052 rrii_faedumel@ugr.es verma111@ugr.es	aedumel@ugr.es

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

University of Porto Faculty of Sport	P PORTO02	Institutional Coordinator (name, address, phone, fax, e-mail)	Bárbara Costa Director of International Office sri@reit.up.pt (+351) 220408034
		Faculty Coordinator (name, address, phone, fax, e-mail)	Maria Paula Santos; Rua Dr. Plácido Costa 91 4200-450 Porto, Portugal msantos@fade.up.pt
		Administrative Contact (name, address, phone, fax, e-mail)	Hugo Silva Rua Dr. Plácido Costa 91 4200-450 Porto, Portugal (+351) 220425296 Hugosilva@fade.up.pt

B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships *	
					[total number of months of the study periods or average duration*]	
E GRANADA01	P PORTO02	1422 (011)	Teacher, training and Education	1st	2 (10)	2 (10)

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P PORTO02	E GRANADA01	1422 (011)	Teacher, training and Education	2	1
E GRANADA01	P PORTO02	1422 (011)	Teacher, training and Education	4	1

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P PORTO02	813	PT	EN	B2 for both languages	B1
E GRANADA01	813	Spanish		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution[Links provided on the first page].

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

P PORTO02

- **Student Mobility**
- *Note : the students that are coming to Faculty of Sport , University of Porto to 2nd and 3rd level positions (Master Level , PhD Level), will require the acceptance of the Director of the corresponding Master and Doctoral degree*
- **Recommended language skills**
- *For more details on the language of instruction recommendations, see the course catalogue of each institution please send an email to hugosilva@fade.up.pt*

P GRANADA01

University of Granada

UGR Orientation Week is compulsory for incoming students

The University of Granada has the infrastructure to welcome students and staff with disabilities.
See <http://ve.ugr.es/pages/sae>

Faculty of Education and Humanities of Melilla

The Faculty of Education and Humanities of Melilla has the infrastructure to welcome students and staff with disabilities. You can contact to rrii_faedumel@ugr.es

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P PORTO02	Applications to the 1st semester: 15 June Applications to the academic year: 15 June	Applications to the 2nd semester: 30 November
E GRANADA01	1 MAY- 15 JUNE	1-31 OCTOBER

[to be adapted in case of a trimester system]*

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁵. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

E GRANADA01

<http://faedumel.ugr.es/>

P PORTO02

The University of Porto uses the ECTS Grading system. The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.). 60 ECTS credits are attached to the workload of a full-time year of formal learning (academic year) and the associated learning outcomes. At the University of Porto, one credit corresponds to 27 hours of student total work.

1 full academic year = 60 credits

1 semester = 30 credits

Local Grades awarded on a scale of 0-20 (pass mark 10)

18 to 20	Excellent
16 and 17	Very good
14 and 15	Good
10 to 13	Sufficient
0 to 9	Fail

⁵http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt	http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122271
E GRANADA01	International Relations and Development Cooperation Office Email: intlinfo@ugr.es Tel: +34 958 249 030	http://international.ugr.es/pages/movilidad/estudiantes/entrantes/residenciasinspain

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt	https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122275
E GRANADA01	International Relations and Development Cooperation Office Email: intlinfo@ugr.es Tel: +34 958 249 030	http://international.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros


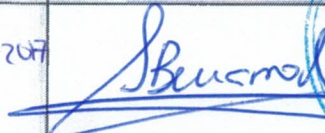
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt	https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122274
E GRANADA01	OFICINA DE GESTION DE ALOJAMIENTOSC/ Doctor Severo Ochoa, s/n Tel.: 00 34 958 244072; Fax: 00 34 958 243134 Email: alojamiento@ugr.es	http://www.upol.cz/en/menu/erasmus-exchange

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
P PORTO02	Profª. Dr. Maria Paula Maia dos Santos Local Coordinator	23/03/2017	
E GRANADA01	ALICIA BENDROCH BENDROCH DEAN OF FACULTY OF EDUCATION AND HUMANITIES	22-3-2017	



⁶Scanned signatures are accepted

2. The receiving institution will send its decision within [x] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1