



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[22]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Universidad de Granada FACULTY OF SCIENCE EDUCATIONS AND SPORT	E GRANADA 1	Vice-Rector's Office for International Relations and Development Cooperation Indirizzo: Complejo Triunfo, Cuesta del Hospicio, s/n, 18071, Granada, Spain tel: +34958241990 Fax: +34 958243009	www.ugr.es http://international.ugr.es

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>email: vrinternacional@ugr.es</p> <hr/> <p>Laila Mohamed Mohand- Vice Dean's Office for Students, University Extension and Internationalization- lafu@ugr.es</p> <p>Area Responsible Prof. LAILA MOHAMED MOHAND- FACULTY OF SCIENCE EDUCATIONS AND SPORT OF MELILLA.-</p> <p>C. Santander, 1, 52005 Melilla</p> <p>+34 952698722</p> <p>email: lafu@ugr.es</p> <p>Departmental Coordinator</p> <p>Veronica Albanese</p>	
<p>Università degli Studi di Palermo</p> <p>EUC: 29133-LA-1-2014- IT-E4AKA1-ECHE</p>	<p>I PALERMO01</p>	<p>Institutional Coordinator Prof. Giorgio Mannina</p> <p><i>Rector's Delegate for Erasmus+ International Programmes - KA103</i></p> <p>Servizio Speciale Internazionalizzazione</p> <p>Dr. Francesco Paolo Di Giovanni</p> <p><i>Head of the UO International Mobility and of the Erasmus Office - KA103</i></p>	<p>http://internationalstudents.unipa.it/target/international-students/en/</p> <p>Course Catalog http://offweb.unipa.it/</p> <p>http://www.unipa.it/amministrazione/direzione generale/serviziospecialeinternazionalizzazione/u.o.politicheinternazionalizzazione/erasmus/erasmus-incoming-students/</p>

		Università di Palermo - Viale delle Scienze, ed.3 - piano I 90128 Palermo (ITALY) Email: relinter@unipa.it Tel: +39 091 238 93899 Departmental Coordinator Benedetto Di Paola benedetto.dipaola@unipa.it	
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B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E GRANADA01	I PALERMO01	541	Mathemat ics Education	2 nd	4x 9 months	
				3 rd	4x 9 months	
I PALERMO01	E GRANADA0 1	541	Mathemat ics Education	2 nd	4x 9 months	
				3 rd	4x 9 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant]

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code + [ISCED]	Subject area name +	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
E GRANADA01	I PALERMO01		Teacher Education	3 * 5 days	
I PALERMO01	E GRANADA01		Teacher Education	3 * 5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
E GRANADA01		Spanish	[English]	B1- No Certificate Required	B2- No Certificate Required
I PALERMO01		ITALIAN*	English	B1 - No Certificate Required	B1 - No Certificate Required

* The main language of instruction is Italian. Most study programs offered at Università degli Studi di Palermo are Italian-taught programs. However, there may be select courses taught in English even in Italian study programs

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

The selection criteria for students and staff are regulated by the sending university; measures for preparing, receiving and integrating mobile students and/or staff are organised by the receiving institution.

I PALERMO01

giulia.ingrassia@unipa.it

+39 091 23862419 <http://cud.unipa.it>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E GRANADA01	JUNE	OCTOBER
I PALERMO01	30th JUNE	30th OCTOBER

[* to be adapted in case of a trimester system]

The application for exchange students is an ONLINE-Application and no other application will be accepted.

The Access Code for the obligatory Online Application will exclusively be sent to students officially nominated by the partner university's International Office (first name, family name and E-Mail address).

2. The receiving institution will send its decision within 4 weeks.
3. A of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

The receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA 01	<p>In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade corresponds to a qualitative grade as follows: Suspenso (Fail): 0- 4.9 - Aprobado (Pass): 5- 6.9 - Notable (Good): 7- 8.9 - Sobresaliente (Very Good): 9- 10 - Matrícula de Honor: A special mention for outstanding performance limited to a maximum of 5% of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out of 10.</p>	<p>Statistical distribution of grades according to the descriptions in the ECTS users' guide¹² will be available at http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones</p> <p>For mobility where Statistical distribution of grades is not available the University of Granada will apply the conversion table available at http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones</p>
I PALERMO0 1	<p>Servizio Speciale Internazionalizzazione</p> <p>Dr. Francesco Paolo Di Giovanni</p> <p><i>Head of the UO International Mobility and of the Erasmus Office - KA103</i></p> <p>Universita' di Palermo - Viale delle Scienze, ed.3 - piano I 90128 Palermo (ITALY)</p> <p>Email: relinter@unipa.it Tel: +39 091 238 93899</p>	<p>http://internationalstudents.unipa.it/target/international-students/en/</p>

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA 01	International Relations and Development Cooperation Office: e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://Internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspain
I PALERMO0 1	studentistranieri.cot@unipa.it +3909123865500	http://www.unipa.it/strutture/cot/Futuri-studenti/Sportello_Accoglienza_Studenti_Stranieri/actions/index.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	International Relations and Development Cooperation Office: e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros
I PALERMO01	UOA - Polizze e denunce assicurative e-mail: stella.neri@unipa.it Tel: +39 091 238 90809	See below

<http://www.unipa.it/amministrazione/areaaffarigeneralipatrimoniaalienegozial/settoreaffarigeneraleconvenzion/u.o.polizzeedenunceassicurative/>

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	Oficina de Gestión de alojamientos Email: alojamiento@ugr.es Tel. +34 958 244072	https://estudaintes.ugr.es/alojamientos3/
I PALERMO01	CASAUNIPA - Servizio Alloggi Viale delle Scienze - Ed. "3" Segreteria Studenti - 90128 Palermo Tel. 091.23890905 email: servizioalloggi@unipa.it	http://portale.unipa.it/amministrazione/area1/ssp10/CASAUNIPA.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
E GRANADA01	LUCIA HERRERA TORRES Dear of the Faculty of Educations Science and sport of Melilla, Univresity of Granada	25/01/2021	 
I PALERMO01	Università degli Studi di Palermo. Prof. Giorgio Mannina Rector's Delegate for Erasmus+ International Programmes - KA103	19/01/2021	 

⁸ Scanned signatures are accepted