



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff
Mobility

Inter-institutional agreement 2014-2016
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
University of Granada Vice-Rector's Office for International Relations and Development Cooperation	E GRANADA01	Complejo Admvo. Triunfo, Cuesta del Hospicio, s/n E-18071 Granada Tel.: +34 958 241 990; Fax.: +34 958 243 009; vrinternacional@ugr.es	www.ugr.es http://internacional.ugr.es/
Faculty of Education and Humanities (Melilla Campus)		Beatriz Cortina-Pérez Vice-dean for International Relations Calle Santander, 1 52071 Melilla (España) Tel.: +34 95 2698 722 Mob.: +34 645 883 095 Fax: +34 95 2691 357 Inves_faedumel@ugr.es/ Rrij_faedumel@ugr.es	http://faedumel.ugr.es/
Universidade de Aveiro	P AVEIRO01	Niall Power Head of International Office Edifício Central da Reitoria Campus Universitário de Santiago, 3810-193 Aveiro, Portugal gri@ua.pt Tel.: +351 234 370 060	www.ua.pt/
Department of Education		Prof. Dra. Manuela Gonçalves manuelag@ua.pt Tel.: +351 234 370 636	http://www.ua.pt/de/

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle ²	Number of student mobility periods Student Mobility for Studies [students x months]
E GRANADA01	P AVEIRO01	0113	Teacher Training	1st	5 students x 9 months each
P AVEIRO01	E GRANADA01	0113	Teacher Training	1st	5 students x 9 months each

Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods Staff Mobility for Teaching [Average duration per person]
E GRANADA01	P AVEIRO01	0113	Teacher Training	2x10 days
P AVEIRO01	E GRANADA01	0113	Teacher Training	2x10 days

² 1st: undergraduate, 2nd: master or 3rd: PhD. Faculties and Schools are only allowed to sign undergraduate mobility exchange agreements. For 2nd (master) or 3rd (PhD) mobility agreements The International School for Postgraduate Studies must be contacted. epinternacional@ugr.es

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2 ³	Recommended language of instruction level ⁴	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E GRANADA01	Spanish		B1 ⁵	B2
P AVEIRO01	Portuguese		B1	B2

Where there is a compulsory language requirement, it must be indicated in this agreement. For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements⁶

Additional requirements at the University of Granada

UGR Orientation Week is compulsory for incoming students

The University of Granada has the infrastructure to welcome students and staff with disabilities. See <http://ve.ugr.es/pages/sae>

Additional requirements at University of Aveiro

- Nomination by home institution required, before student's application
- Erasmus Student Network Aveiro - www.esnaveiro.org/
- Erasmus Buddy program, assists the international exchange students
- "Programa de Tutoria na UA" –Mentoring Program based on two areas of intervention, academic guidance and personalized training program, and two central figures but complementary teaching tutor and student mentor
- Accommodation guaranteed for students and teaching staff with disabilities
- Support services and facilities for students and teaching staff with disabilities
- Student's Provider, Pedagogical Support Office, University Health Services, LUA – UA's telephone line for psychological support to students of the academy that involves experts and a group of student volunteers trained for the purpose

³ Language of instruction is described in the Course Catalogue at <http://www.ugr.es/pages/estudios>

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁵ B1 Language accreditation is recommended at undergraduate level and compulsory at master level.

⁶ To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E GRANADA01	JUNE	OCTOBER
P AVEIRO01	May 31 st	November 15 th

2. The receiving institution will send its decision within six weeks.
3. Academic Calendar

Receiving institution [Erasmus code]	Autumn term [from - to]	Spring term [from - to]
E GRANADA01 ⁷	September - February	February - July
P AVEIRO01	September - February	February - July

4. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
5. Termination of the agreement

This agreement will come into effect from the date of signature by the partner universities. It remains valid until the end of the final academic year indicated on page 1 of the present agreement or until the partners agree to end it by mutual accord, provided that a minimum of one academic year's notice is given. Should a single partner wish to withdraw from the agreement prior to the validity period indicated in page 1, that institution must guarantee that any student admitted at that time will be able to continue their studies/traineeships and complete the planned mobility.

Disclaimer: Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

University of Granada grading system

In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade corresponds to a qualitative grade as follows: Suspenso (Fail): 0-

⁷ See information sheet for the current year <http://internacional.ugr.es/pages/perfiles/socios/socios>

4.9 - Aprobado (Pass): 5- 6.9 - Notable (Good): 7- 8.9 - Sobresaliente (Very Good): 9- 10 - Matrícula de Honor: A special mention for outstanding performance limited to a maximum of 5% of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out of 10.

Statistical distribution of grades according to the descriptions in the ECTS users' guide⁸ will be available at: <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>.

For mobility where statistical distribution of grades is not available the University of Granada will apply the conversion table available at: <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>.

University of Aveiro grading system

Information at www.ua.pt

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspan
P AVEIRO01	Dora Ribeiro Email: dribeiro@ua.pt Tel.: +351 234 370 200	www.ua.pt/gri/visas

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

⁸http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros
P AVEIRO01	Niall Power Email: niall@ua.pt Tel.: +351 234 370 060	www.ua.pt/gri/healthcare


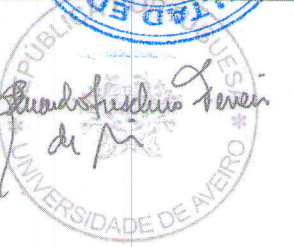
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	OFICINA DE GESTION DE ALOJAMIENTOS C/ Doctor Severo Ochoa, s/n Tel.: 00 34 958 244072 Fax: 00 34 958 243134 E-mail: alojamiento@ugr.es	http://estudiantes.ugr.es/alojamientos3/
P AVEIRO01	Ana Coimbra Email: anacoimbra@ua.pt Tel.: +351 234 370 060	www.ua.pt/gri/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁹
E GRANADA01	Signed by delegation of the Rector: Carmen Enrique Mirón Dean of the Faculty	13-12-2013	
P AVEIRO01	Prof. Dr. Eduardo Silva, Vice-Rector Institutional Coordinator	13/12/2013	

⁹ Scanned signatures are accepted