



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff
Mobility

Inter-institutional agreement 2016-2021
between programme countries
[Minimum requirements]¹

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details² (email, phone)	Website (eg. of the course catalogue)
University of Granada Vice-Rector's Office for International Relations and Development Cooperation	E GRANADA01	Complejo Admvo. Triunfo, Cuesta del Hospicio, s/n E-18071 Granada Tel.: +34 958 241 990; Fax.: +34 958 243 009; vrinternacional@ugr.es	www.ugr.es http://internacional.ugr.es/
Vie-Dean's Office for International Relations, Research and Innovation FACULTY OF EDUCATION AND HUMANITIES OF MELILLA		María A. López-Vallejo Santander, 1 52071 Melilla Tel.: +34952698722 +34605050052 rrii_faedumel@ugr.es yerma111@ugr.es	faedumel@ugr.es
Comenius University in Bratislava	SK BRATISL02	Institutional Coordinator : prof. Daniela Ostatníková, MD, PhD., Vice-Rector Vice-Rector Šafárikovo námestie 6, P.O.BOX 440 814 99 Bratislava 1 Tel: +421 2 59244 443	http://staryweb.uniba.sk/index.php?id=3871

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Fax: +421 2 59244 550</p> <p>Email: daniela.ostatnikova@rec.uniba.sk erasmusplus@rec.uniba.sk</p>	
<p>Faculty of Education Department of Romance Languages and Literatures</p>		<p>Faculty Coordinator: Mgr. Eva Faithová, PhD. Vice-Dean of IRO</p> <p>Email: faithova@fedu.uniba.sk</p> <p>Departmental Coordinator: PhDr. Jana Perďochová, PhD.</p> <p>Email: perdochova@fedu.uniba.sk</p>	<p>http://staryweb.fedu.uniba.sk/index.php?id=6327</p>

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle ⁴	Number of student mobility periods ⁵
E GRANADA01	SK BRATISL02	0231	Language Acquisition	1st	2students 5months
		0110	Education, not further defined	1st	2students 5months
SK BRATISL02	E GRANADA01	0231	Language Acquisition	1st	2students 5months
		0110	Education, not further defined	1st	2students 5months

Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods ⁶
E GRANADA01	SK BRATISL02	0231	Language Acquisition	2staff 5days
		0110	Education, not further defined	2staff 5days
SK BRATISL02	E GRANADA01	0231	Language Acquisition	2staff 5days
		0110	Education, not further defined	2staff 5days

³ ISCED Area Code: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

⁴ 1st: undergraduate, 2nd: master or 3rd: PhD. Faculties and Schools are only allowed to sign undergraduate mobility exchange agreements. For 2nd (master) or 3rd (PhD) mobility agreements The International School for Postgraduate Studies must be contacted. epinternacional@ugr.es

⁵ Total number of months of the study period.

⁶ Total number of days of teaching periods or average duration

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2 ⁷	Recommended language of instruction level ⁸	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E GRANADA01	Spanish		B1 ⁹	B2
SK BRATISL02	Spanish		B1	B2

Where there is a compulsory language requirement, it must be indicated in this agreement. For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements¹⁰

Additional requirements at the University of Granada

UGR Orientation Week is compulsory for incoming students

The University of Granada has the infrastructure to welcome students and staff with disabilities. See <http://ve.ugr.es/pages/sae>

Additional requirements at Faculty of Education and Humanities of Melilla

The Faculty of Education and Humanities of Melilla has the infrastructure to welcome students and staff with disabilities. You can contact: rri_faedumel@ugr.es

Additional requirements at Faculty of Education:

web link for students and staff with special needs: <http://staryweb.uniba.sk/index.php?id=2831>

Contact person: PaedDr. Elena Mendelová, CSc., Tel.: 00421 2 602 95 166

Email: mendelova@fmph.uniba.sk

⁷ Language of instruction is described in the Course Catalogue at <http://www.ugr.es/pages/estudios>

⁸ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁹ B1 Language accreditation is recommended at undergraduate level and compulsory at master level.

¹⁰ To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E GRANDA01	JUNE	OCTOBER
SK BRATISL02	June 15	November 15

2. The receiving institution will send its decision within six weeks.

3. Academic Calendar

Receiving institution [Erasmus code]	Autumn term [from - to]	Spring term [from - to]
E GRANDA01 ¹¹	September – February	February - July
SK BRATISL02	September - January	February - June

4. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.

5. Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. *This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Students selected prior the date of notification must be admitted by the receiving institution.* Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

University of Granada grading system

In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade corresponds to a qualitative grade as follows: Suspenso (Fail): 0-4.9 - Aprobado (Pass): 5- 6.9 - Notable (Good): 7- 8.9 - Sobresaliente (Very Good): 9- 10 - Matrícula de Honor: A special mention for outstanding performance limited to a maximum of 5% of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out of 10.

¹¹ See information sheet for the current year <http://internacional.ugr.es/pages/perfiles/socios/socios>

Statistical distribution of grades according to the descriptions in the ECTS users' guide¹² will be available at <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>. For mobility where Statistical distribution of grades is not available the University of Granada will apply the conversion table available at <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>.

Comenius University in Bratislava grading system

Grade	Numerical value		
A	Excellent	1	100-91
B	Very good	1,5	90-81
C	Good	2	80-73
D	Satisfactory	2,5	72-66
E	Sufficient	3	65-60
Fx	Failed	4	59-0

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	Outstanding performance with only minor errors.
B	25	Above the average standard but with some errors.
C	30	Generally sound work with a number of notable errors.
D	25	Fair but with significant shortcomings.
E	10	Performance meets the minimum criteria.
F*	-	Some more work required before the credit can be awarded
Fx	-	Considerable further work is required.

¹² http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

*- Comenius University, for both fail grades, uses "Fx", not "F".

ECTS grades "A" to "E" accompany the award of credit, and grades "Fx" and "F" attract zero credit.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspan
SK BRATISL02	Faculty of Education, Comenius University in Bratislava Račianska 59, 813 34 Bratislava, Slovak Republic Phone: + 421 2 49287 201, Fax: + 421 2 44254 956, e-mail: sojkova@fedu.uniba.sk	http://staryweb.uniba.sk/index.php?id=2830

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros
SK BRATISL02	Faculty of Education, Comenius University in Bratislava Račianska 59, 813 34 Bratislava, Slovak Republic Phone: + 421 2 49287 201, Fax: + 421 2 44254 956, e-mail: sojkova@fedu.uniba.sk	http://staryweb.uniba.sk/index.php?id=2829






4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	OFICINA DE GESTION DE ALOJAMIENTOS C/ Doctor Severo Ochoa, s/n Tel.: 00 34 958 244072 Fax: 00 34 958 243134 E-mail: alojamiento@ugr.es	http://estudiantes.ugr.es/alojamientos3/
SK BRATISLO2	Mgr. Eva Hocková Accommodation coordinator eva.hockova@uniba.sk	http://www.mlyny.uniba.sk/index.php?id=2717

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹³
E GRANADA01	Signed by delegation of the Rector: CARMEN ENRIQUE MIRÓN Dean of the Faculty of Education and Humanities of Melilla	15-9-2015	
SK BRATISLO2	Institutional Coordinator: Prof. Daniela Ostatníková, MD, PhD., Vice-Rector Faculty Coordinator: Mgr. Eva Faithová, PhD. Departmental Coordinator: PhDr. Jana Perďochová, PhD.	15. OKT. 2015 9. 10. 2015	   

¹³ Scanned signatures are accepted