

# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup> between programme countries

[Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
University of Chester	UK CHESTER0 1	Institutional Coordinator:  Marie-Anne O'Neil University of Chester, Parkgate Road, Chester, CH1 4BJ	<a href="http://www.chester.ac.uk">http://www.chester.ac.uk</a>

<sup>1</sup>Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup>Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup>Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		T: +44 01244 511481 Fax: +44 01244 513111 <a href="mailto:m.oneil@chester.ac.uk">m.oneil@chester.ac.uk</a>	
Universidad de Granada, Facultad de Educacion Y Humanidades de Melilla	E Granada 01	María de los Ángeles López Vallejo (Vicedecana de Relaciones Internacionales, Investigación e Innovación)  Telephone: + 34 952698722  <a href="mailto:rril_faedumel@ugr.es">rril_faedumel@ugr.es</a>	<a href="http://www.ugr.es/en/pages/centros/facultades/facultad_educacion_humanidades_melilla">http://www.ugr.es/en/pages/centros/facultades/facultad_educacion_humanidades_melilla</a>
[...]			

#### B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
UK CHESTER 01	E Granada 01	1401	Teacher Training	1 <sup>st</sup>	2 x 9 (18 months)	
E Granada 01	UK CHESTER 01	1401	Teacher Training	1 <sup>st</sup>	2 x 9 (18 months)	

<sup>5</sup>Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods  Staff Mobility for Teaching  Staff Mobility for Training *  [total number of days of teaching periods or average duration *]	
UK CHESTERO 1	E Granada 01	1401	Teacher Training	2 (9 hours minimum)	
E Granada 01	UK CHESTERO 1	1401	Teacher Training	2 (9 hours minimum)	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution n [Erasmus code]	Receiving institution m [Erasmus code]	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>6</sup>  Student Mobility for Studies [Minimum recommended level: B1]  Staff Mobility for Teaching [Minimum recommended level: B2]	
UK CHESTERO 1		English	English	B2	C1 - Effective
E Granada 01		Spanish	English	B1	B1

For more information on language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>6</sup>For an easier and more complete understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

At UK CHESTER 01:

International Induction week for incoming students is compulsory.

The University of Chester has the infrastructure to welcome students and staff with disabilities. <http://www.chester.ac.uk/campus-life/support-for-students/disability-support>

At E Granada 01:

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution [Institution Code]	Autumn term* [month]	Spring term* [month]
UK CHESTER01	1st May	1st May
E Granada 01	June	October

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks after the end of the application deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The above parties agree to co-operate in the activities shown below within the Erasmus programme. Both parties agree to abide by the principles and conditions set out in the Guidelines for Applicants and Erasmus Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement.

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies shall be held responsible in case of a conflict.

## F. Information

## 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

At UK CHESTER01:

70% + excellent; 60% - 69% very good; 50% - 59% good; 49% - 40% pass; 0% - 39% fail

At E-Grao01:

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> (country code)	<b>Contact details</b> (email, phone)	<b>Website for information</b>
UK CHESTER01	International Office University of Chester Parkgate Road  Chester, CH1 4BJ  <a href="mailto:b.horner@chester.ac.uk">b.horner@chester.ac.uk</a>	<a href="http://www.chester.ac.uk/international/apply/requirements">http://www.chester.ac.uk/international/apply/requirements</a>
E-Grao01	International Relations Development Cooperation Office  e-mail: <a href="mailto:intlinfo@ugr.es">intlinfo@ugr.es</a> tel.: +34958249030	<a href="http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspain">http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspain</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the

<sup>7</sup>[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (institution code)	Contact details (email, phone)	Website for information
UK CHESTER01	Anthony Parker, Academic Secretary  <a href="mailto:a.parker@chester.ac.uk">a.parker@chester.ac.uk</a>	
E GRACIA01	International Relations and Development Cooperation Office  e-mail: <a href="mailto:intlinfo@ugr.es">intlinfo@ugr.es</a>	<a href="http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros">http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros</a>


#### 4.2.3.2

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (institution code)	Contact details (email, phone)	Website for information
UK CHESTER01	Accommodation Office Mark Shone tel. +44 1244 513000 E: <a href="mailto:accommodation@chester.ac.uk">accommodation@chester.ac.uk</a>	<a href="http://www.chester.ac.uk/campuslife/accommodation/chester">http://www.chester.ac.uk/campuslife/accommodation/chester</a>
E GRACIA01	OFICINA DE GESTIÓN DE ALOJAMIENTOS  C/ Doctor Severo Ochoa, S/n Tel.: 0034958244072  Fax: +34958243134  E-mail: <a href="mailto:alojamiento@ugr.es">alojamiento@ugr.es</a>	<a href="http://estudiantes.ugr.es/alojamientos3/">http://estudiantes.ugr.es/alojamientos3/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution reference code	Name, function	Date	Signature <sup>8</sup>
UK CHB/EP01	Prof Neville Ford Executive Dean of Research		N Ford
E Granada 01	Carmen Enrique Mirón Dean of the Faculty	19-01-2014	

<sup>8</sup> Scanned Signature code accepted